

Open Report on behalf of Debbie Barnes, Executive Director of Children's Services

Report to:	Councillor Mrs P A Bradwell, Executive Councillor: Adult Care and Health Services, Children's Services
Date:	8 August 2014
Subject:	Proposal to Expand the Capacity at Lincoln St Faith's CE Infant and St Faith and St Martin CE Junior Schools (final decision)
Decision Reference:	I006626
Key decision?	Yes

Summary:

This report concerns the permanent expansion of the capacity at both St Faith's CE Infant and St Faith and St Martin CE Junior Schools in Lincoln to ensure that there are the required number of primary school places in this part of the city of Lincoln to accommodate the increasing pupil numbers in the area. The proposed implementation dates for these changes are 1 September 2015 for the infant school and 1 September 2018 for the junior school.

It is the Local Authority's (LA) statutory duty to ensure that there are sufficient school places to accommodate all pupils of statutory school age in Lincolnshire. The LA believes that this proposal is the best available option to address the increasing pressure on primary school places in Lincoln.

The LA is co-ordinating the process following statutory guidelines published in The Department for Education (DfE) guide "School Organisation Maintained Schools Guidance for proposers and decision-makers" January 2014 (with attached Annex A and B) in accordance with the terms of the Education and Inspections Act (EIA) 2006 as updated by the Education Act 2011.

On 6 March 2014 a four week period of consultation commenced which closed on 3 April 2014 and is further referred to later in this report in the Consultation section.

Following the consultation period the decision was taken on 30 April 2014 to publish a Statutory Notice on 29 May 2014. This initiated a four week Representation Period up to 26 June 2014 when written objections and comments may be submitted. The process is now entering the final stage when the LA, as decision maker, must take the final decision regarding the proposal within 2 months from the end of the Representation period (by 26 August 2014).

This report seeks to advise the Executive Councillor on making the final decision on the related proposals regarding the proposed expansion of the capacity at St Faith's CE Infant School with effect from 1 September 2015 and St Faith and St Martin CE Junior School with effect from 1 September 2018.

Recommendation(s):

That, following the completion of the statutory process, in accordance with current legislation, the Executive Councillor for Adult Care, Health and Children's Services is recommended to take the final decision to approve the expansion of the capacity for primary age provision from 180 to 270 places at St Faith's CE Infant School with effect from 1 September 2015 and from 240 to 360 at St Faith and St Martin CE Junior School with effect from 1 September 2018.

Alternatives Considered:

1. For the Council to retain the current capacity levels with no expansion at either the infant or junior school.

However, the above alternative would have the following disadvantages:

It is likely that there would be insufficient primary school places in Lincoln and the LA may be unable to comply with its statutory duty to ensure that there are sufficient school places for children of a statutory school age in the area in future years.

It would place increasing pressure on St Faith's CE Infant and St Faith and St Martin CE Junior Schools and other primary schools in Lincoln, some of which are already offering places above their Published Admission Number (PAN) at the request of the LA. Any further over-offers for future intakes would lead to concerns over the consequent impact of overcrowding on the quality of education provided if additional accommodation is not provided.

It would likely lead, in the future, to children being offered places at alternative schools within the city of Lincoln other than their local school, or at schools outside of the city, with increasing transport costs, car usage and therefore traffic, and also concerns over the impact of the additional travelling time on the young children concerned.

2. For the LA not to expand St Faith's CE Infant and St Faith and St Martin CE Junior Schools but to look to increase capacity at other primary schools in the surrounding area.

Other options in Lincoln have been explored and all primary schools have been considered for potential expansion. Other than those already proposed for expansion alternative schools have not been found to be as suitable due to reasons such as geographical location in relation to demographic pressures, undersized sites, distance that pupils would have to travel, parental preference, impact on standards and the fact that other

schools are of suitable sizes for the areas they serve and there are limited alternative solutions. These schools are the most appropriate primary age provision in the area for expansion.

Reasons for Recommendation:

To enable the LA to meet its statutory obligation to ensure that there are sufficient school places in Lincoln for all children of statutory school age. The LA believes that the related proposals in this report present the best available option to address the increasing pressure on primary school places in the area and enable the LA to fulfil its statutory duty of ensuring that there are sufficient school places to accommodate all pupils of primary school age in Lincolnshire. The LA would not be actively participating in this process if it did not see significant advantages for children and young people, their parents/carers and the local community.

To ensure that the provision of school places is planned so as to promote high educational standards, enable fair access to educational opportunity for every child and promote the fulfilment of each child's potential. The related proposals will both enhance the quality of provision and sustain local provision.

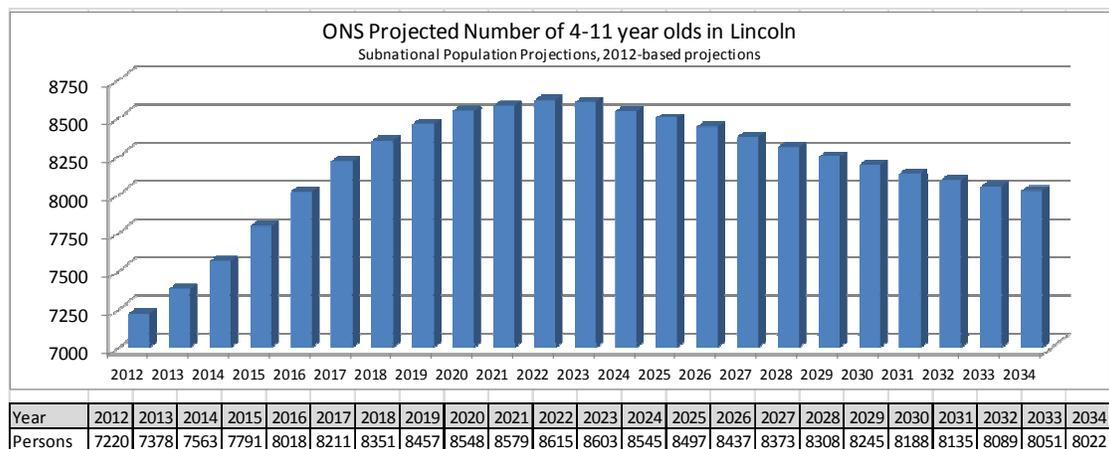
The proposals in this report will assist in meeting parental preference. The Government has made it clear that the wishes of parents should be taken into account in planning and managing school estates. DfE guidance states that places should be allocated where parents want them and that successful and popular schools be allowed to grow. The St Faith's CE Infant School is rated overall by Ofsted as a 'Good' school. St Faith's and St Martin is currently rated as 'Requires Improvement', but since their Ofsted necessary steps have been taken to ensure that significant improvement is being made. The School Improvement Service is confident that by the time the expansion would need to happen (September 2018) the school will have made the progress required to successfully manage an expansion. The related proposals will ensure that parents will be able to send their children to a school in the local area.

The LA considers the proposals recommended in this report to be the most appropriate available solution to the expected shortage of primary school places in Lincoln to enable local children to attend their local school. There is currently also a proposal to increase the capacity at another school in another area of Lincoln but the proposals in this report are not directly related to this or any other proposal. The recommendations in this report have the support of the Headteacher and Governing Body and also the School Improvement Service (CfBT) who is confident that the school has the leadership, management and governance required to drive forward a successful expansion which will provide the opportunity to improve the learning experience and outcomes for the children.

1. Background

National birth rates, mostly concentrated in more urban areas, have been steadily rising in recent years. This increased birth rate, combined in some areas with inward migration and housing development, is now starting to have an impact at primary school age putting significant pressure on schools across the country where there is a shortage of Reception places. There is expected to be a long term requirement for more school places and the city of Lincoln will experience a shortage of available places if capacity at one or more of the local schools is not increased. In particular the West of Lincoln is seeing increased pupil numbers both from new housing such as the large new development off Carholme Road and relatively new developments off Long Leys Road in the St George's area. This is in addition to natural increases in birth rates. The intakes of both schools have already been increased from 50 to 60 in recent years to accommodate increases in pressure, and this is set to continue. It is therefore vital that there is sufficient capacity in local schools to be able to accommodate all local children.

Population data (NHS GP Registrations, supported by the Office of National Statistics – ONS, as shown in the graph and table below) and existing planning permissions confirm an expected long term requirement for more places for children of a statutory school age in Lincoln. Therefore, a permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting very young children to alternative schools outside of their local community. There are proposals being considered for school expansions in other parts of Lincoln to ensure that there are sufficient places right across the city.



The proposal being consulted on is to permanently expand both schools to be able to take up to an additional 30 children per year group with a PAN of 90 at each school. This would result in the current capacity of 180 places at St Faith's Infant School being increased to take up to a maximum of 270 and at St Faith and St Martin the capacity would be increased from 240 to be able to take up to 360. The proposed implementation dates for these changes are 1st September 2015 for St Faith's Infant School and 1st September 2018 for St Faith and St Martin Junior. This would increase the PAN initially for the Reception intake in September 2015 to

90 with the PAN for all other years remaining at 60 across both schools. The increased intake to 90 would then be phased in with each subsequent Reception intake until the PAN of 90 applies to all year groups, with the first increase in PAN at St Faith and St Martin Junior School being September 2018 when the larger intakes from St Faith's Infant School start to filter through. This phased approach will allow the schools to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained.

Both of these expansion proposals are related, as one cannot happen without the other to ensure that there are sufficient primary age places across all year groups to meet the needs of the local community. The LA and governors will assess all responses to this consultation and consider the practical solutions for ensuring that there would be suitable indoor and outdoor facilities for taking additional children before making a final decision.

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

Following statutory consultation, if the related proposals are approved, it is proposed that building/refurbishment work will begin during the academic year 2014/15 on the infant site (subject to planning permission being granted) and planned to be completed in readiness for the start of term in September 2015. Building work on the junior school site would start later, but early enough to ensure that accommodation would be ready for September 2018. Building projects would be managed to cause minimal disruption to the schools during term time making the best use of school holidays where possible. Suitable additional teaching and resource spaces both inside and outside will be required to ensure sufficient facilities are in place to accommodate up to 630 primary aged children in total across the two school sites.

The planning application process is dealt with and consulted on separately. There will be an opportunity for those that are interested to respond directly to the planning application at a later date.

Reaching the decision – Preliminary Considerations

The requirements for decision making relating to school organisation in LA Maintained schools are set out in Annex B of the guide "School Organisation Maintained Schools January 2014" published by the DfE.

The DfE does not prescribe the exact process which a decision maker should follow but the decision maker must have regard to this guidance. The decision maker should consider the views of those affected by a proposal and should not simply take account of the numbers of people expressing a view but give greatest weight to those stakeholders most likely to be affected and especially the parents of children at the school concerned.

Factors to be considered by Decision Makers

The Consultation and Representation Period

The Executive Councillor must be satisfied that the appropriate consultation and representation periods have been carried out and that all of the responses received have been given due consideration.

Although there is no longer a prescribed consultation period prior to the publication of the Statutory Notice and Complete Proposal the DfE's guidance states "*a strong expectation on schools and LAs to consult interested parties in developing their proposal prior to publication*". The LA conducted a four week period of pre-consultation to fulfil this expectation and also to operate a fair and open process and ensure all views were considered. A Statutory Notice and Complete Proposal, initiating a four week Representation Period, were published in accordance with current statutory requirements.

Responses submitted during both the Consultation and Representation Period have been made available to the Executive Councillor for consideration when taking the final decision and further details of these responses are provided in section 5 of this report (**Consultation**).

Education standards and diversity of provision

The Executive Councillor should consider the quality and diversity of schools in the area and be satisfied that a proposal will meet the aspirations of parents, contribute to raising local standards of provision and lead to a closing of attainment gaps. The Government's aim is to create a more diverse school system offering excellence and choice so that every child receives an excellent education whatever their background and wherever they live.

The St Faith's CE Infant School is rated overall by Ofsted as a 'Good' school. St Faith's and St Martin is currently rated as 'Requires Improvement', but since their Ofsted necessary steps have been taken to ensure that significant improvement is being made. As detailed earlier in this report the School Improvement Service is confident that by the time the expansion would need to happen (September 2018) the school will have made the progress required to successfully manage an expansion.

The opportunity offered by the related expansion proposals for purpose built permanent accommodation will provide a platform on which standards of attainment can improve with enhanced provision at both schools.

The LA believes that the proposals recommended in this report provide the best option to maintain and improve standards of attainment with an enhanced quality of education for current and future children in the area whilst maintaining diversity.

Demand

The Executive Councillor must consider the evidence presented for any projected increase in pupil population (eg planned housing developments and increasing birth rates) and any anticipated new provision (eg a new free school). A decision must also take into account parental preference and the quality and popularity of schools in the area that have surplus capacity. Surplus capacity in less popular schools should not in itself prevent the addition of new places. The DfE recognises that for parental preference to work effectively there may be some surplus capacity in the system overall but that competition for places to be taken up will lead to existing schools improving standards.

The proposed expansion is required to meet the projected demand for places in Lincoln and to ensure that the LA meets its duty of providing sufficient places for children of statutory school age in the immediate area, without the need to transport young children more than 2 miles away. The related expansion proposals are proposed to meet the need for additional capacity in Lincoln and not to replace existing capacity in the primary sector, therefore not having a significant negative impact on neighbouring primary schools.

As stated earlier in this report, an increased birth rate in recent years is putting significant pressure on primary schools across the country with an expected shortage of school places if additional capacity is not created. Birth data for the Lincoln area confirms that this increase in births is resulting in larger projected intakes than there are currently places for in planning areas across the city. There is expected to be a long term requirement for more primary school places. It will not be possible to meet the growing demand for school places in the Lincoln West Planning Area without additional accommodation. Accommodation will be provided, subject to planning permission and final approval of this proposal, for September 2015 at the infant school and September 2018 at the junior school.

The number on roll at the time of the school census taken in January 2014 was 177 at the infant school and 206 at the junior school. This is broken down by year group in the table below. It also shows the potential Reception intakes for September 2014 to 2016 which is based on NHS GP registration data and historical trends. These projections do not take into account the fact that other schools that serve the Lincoln West Planning Area (Mount Street Infant, Westgate Junior and St Peter in Eastgate Infant) are also projected to be over-subscribed and will not have the capacity to take additional pupils beyond their PAN. Those pupils are expected to require a place at St Faith's Infant and St Faith and St Martin Junior to ensure that they can attend a local school. Those numbers will be in addition to the projected numbers shown in the table below. The published admissions number per year group is currently 60 at St Faith's Infant and St Faith and St Martin Junior:

	2016	2015	2014	Rec	Y1	Y2	Y3	Y4	Y5	Y6	Total
Infant	72	71	69	58	59	60	-	-	-	-	177
Junior	-	-	-	-	-	-	54	58	52	42	206

Data from January 2014 School Census, NHS GP Registration and trend analysis

School size

Assumptions that schools should be of a certain size to be a good school should not be made although the viability and cost-effectiveness of a proposal is an important factor in the decision-making process eg the impact on a LA's budget to provide additional funding to a small school to compensate for its size.

If the related expansion proposals are not approved with the schools remaining at their current size the demand for places would put increasing pressure on both schools leading to concerns over the consequent impact of overcrowding on the quality of educational provision if additional accommodation is not provided. The related expansion proposals will provide additional classrooms together with the appropriate infrastructure and facilities for schools of their size.

Proposed admission arrangements

Before approving the proposals the LA must ensure that the admission arrangements of the school are compliant with the School Admissions Code. The proposed increases to the PAN at both the infant and junior schools will be processed in accordance with the School Admissions Code to determine admission arrangements for the academic year commencing September 2015.

National Curriculum

All maintained schools must follow the National Curriculum unless they have secured an exemption.

Both St Faith's CE Infant and St Faith and St Martin CE Junior Schools currently follow the National curriculum and will continue to do so if the proposed related expansions are approved.

Equal Opportunity

The LA must have 'due regard' to the need to eliminate discrimination, advance equality of opportunity and foster good relations and should consider whether there are any sex, race or disability discrimination issues that arise out of the proposed expansion. There should be a commitment to provide access to a range of opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities are open to all.

There are no sex, race or disability discrimination issues arising from these related proposals. The LA will continue to be committed to provide access to a range of opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities are open to all.

Community cohesion

The impact on the community must be considered and schools have a key part to play in providing opportunities for young people from different backgrounds to learn from and respect each other and gain an understanding of other cultures, faiths

and communities. The decision-maker must take account of the community served by the school and the views of different sections of the community.

This expansion will enable the school to admit local children without discrimination and therefore continue to meet the needs of children from all backgrounds represented in the local community.

Comments were raised during consultation with reference to the adequacy of the toilets, the need for hall space and suitable outdoor space. All of these concerns will be taken into consideration in the design and future planning of the school buildings and site if the proposals go ahead.

Travel and accessibility

The Executive Councillor should be satisfied that accessibility planning has been properly taken into account and that proposed changes do not adversely impact on disadvantaged groups. Proposals should not unreasonably extend journey times or increase transport costs or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes. A proposal should be considered on the basis of how it will support and contribute to the Council's duty to promote the use of sustainable travel and transport to school.

If this proposal goes ahead it should reduce the likelihood of local children having to travel to schools outside of their local community and therefore assist the Council to meet this duty.

The LA understands that an increase in the number of pupils attending a school may have an impact on the local road network and access. However, the majority of additional primary aged pupils are likely to come from within a suitable walking or cycling distance from the school. The LA is committed to promoting the use of sustainable travel and transport to school and this would be reflected in the implementation of the school travel plan. Should the related proposals go ahead, all traffic issues will be considered in the planning application process. As part of this process any planning queries will be dealt with through a separate planning consultation and the LA would have to meet stringent requirements at the planning application stage.

The County Council home-to-school transport policy will continue to apply – this provides free home-to-school transport for pupils to their nearest designated school (if it is more than 2 miles away for primary aged pupils) but it is expected that most pupils will live within a two mile radius of the school.

Capital

The Executive Councillor should be satisfied that any land, premises or capital required to implement the proposals will be available and that all relevant parties have given their agreement. A proposal cannot be approved conditionally upon funding being made available. Where the expansion is reliant on the DfE for funding it cannot be assumed that approval of a proposal will trigger the release of capital funds unless previously confirmed in writing.

The related expansion proposals within this report will incur capital costs that the LA will manage through the capital programme. All capital costs are being covered by Basic Need capital funding allocated by the DfE. The funding is provided to add capacity to primary provision where it is needed and is not intended for alternative uses elsewhere. The capital project aims to create the required facilities to accommodate up to 630 primary aged children in total across the two school sites

School premises and playing fields

All schools are required to provide suitable outdoor space to both enable physical education for pupils in accordance with the curriculum and also for pupils to play outside safely. DfE guidelines suggest areas for pitches and games courts but these are non-statutory.

The site size for each of the two schools is limited. Any plans must ensure minimal impact on playing field and outdoor learning and playing space. Appendices A1 and A2 show the current site plans for information. At this stage there are no detailed designs of how the school might be expanded, but initial feasibility studies have indicated that expansion will be achievable without negatively impacting on the existing school premises and playing fields. Sufficient suitable accommodation, playing field and hard team games area will be provided for the maximum number of children that the school will be expected to accommodate. The Infant school site has land to the front of the school that can be utilised. The Junior school site is particularly limited, but early investigations have indicated that it may be possible to improve the efficiency of the site to increase outdoor hard play by rearranging the accommodation on the site and building into embankments in unused areas of the site and also considering options to build up.

Special Educational Needs (SEN) Provision and SEN Improvement Test

If the related proposals are approved there is likely to be no impact with regard to SEN provision other than an opportunity to improve the provision with better access to resources and consistently good quality teaching, learning and leadership at the enhanced facilities at the school. The LA will continue to ensure suitable provision for all children with special educational needs and consideration of their needs will take place with physical access being assured should a need be presented. The LA will continue to look to make improvements in the standard, quality and/or range of the education provision for children with SEN and so meet the Special Educational Needs Test.

2. Conclusion

The final decision is required from the Executive Councillor to determine whether to approve the related proposals to expand the capacity at St Faith's CE Infant School with effect from 1 September 2015 and St Faith and St Martin CE Junior School with effect from 1 September 2018 as detailed in this report. The factors to consider in making this decision are within this report and all valid written responses received during consultation and the Representation Period (see section 5) must be considered.

The LA believes the related proposals recommended in this report to be in the best interests of local children and local parents as well as educational provision in the area and they support the council's aim of ensuring that as many children as possible can reach their full potential. This will also enable the LA to fulfil its statutory duty of ensuring that there are sufficient places to accommodate all pupils of statutory school age in Lincolnshire.

It is recommended that the related proposals are implemented to ensure the best educational opportunities for the children of Lincoln with the advantages being detailed earlier in this report in the "Reasons for Recommendations" section.

3. Legal Comments:

The legal issues to be taken into account in the making of this decision, which is within the remit of the Executive councillor, are set out in the report.

4. Resource Comments:

If the final decision is taken to expand the infant and junior schools then the refurbishment costs would be met from Basic Need capital funding allocated by the DfE, with on-going revenue costs being funded from the Dedicated Schools Grant. The proposal to expand the capacity would help the LA to meet its statutory duty to ensure sufficient places are available for all pupils, and provide better value for money through the adoption of a PAN of 90 at each school.

5. Consultation

In order for the schools to expand the LA must follow the necessary statutory legal processes as required by the Secretary of State in accordance with the EIA 2006, the Education Act 2011 and the guidance of the DfE regarding expansion

Under these guidelines the LA must ensure that sufficient time and information are provided for people to understand and form a view on a proposal and make a response. Under the DfE guidelines which came into effect in January 2014 there is no longer a prescribed consultation period for significant changes to schools (including physical expansions). However there is a "*strong expectation on schools and LAs to consult interested parties in developing their proposal prior to publication*". To comply with this the LA has conducted a four week period of pre-consultation. Any documentation issued must set out the problem that is being addressed and invite comment on one or more solutions. The LA must explain the decision making process and take all reasonable steps to draw the proposal to the attention of all those who might be interested and take into account their views.

Guidance requires current pupils to be consulted and the Headteachers of both the infant and junior schools have consulted with the children currently attending the schools. The children were able to discuss both the opportunities and issues that

might arise out of their schools increasing in size and consider what this would mean in practice for them.

The EIA 2006 specifically includes as interested parties the registered parents of registered pupils at the school and also the appropriate District and Parish Councils for the area. The guidance issued by the DfE in January only prescribe the minimum of who must be consulted and "*any other body or person that the local authority think appropriate and it is unlikely that that there will be any cases where it was not felt appropriate to notify the parents at the school of the proposals*". The list of interested parties was therefore compiled according to these principles comprising as wide a range of consultees as practicable to ensure that all interested parties were included and incorporated parents and the Chief Executive of the District Council as well as individual councillors as appropriate.

A letter incorporating relevant information and reasons for the proposal was sent out to interested parties on 6 March 2014 to commence a four week period of consultation. Individual appointments were offered to anyone interested to meet with representatives of the LA at the school to ask questions and raise any concerns and three separate meetings were held. One individual representing the junior school took the opportunity to meet and raised concerns about the adequacy of the existing toilets and the potential increased traffic and loss of outdoor space that they felt might follow the expansion. Similar concerns were also raised by two parents of children at the infant school. The LA officer was able to give assurance that all of these issues will be taken into consideration in the design and future planning of the buildings and on both school sites if the proposals go ahead. The parents also expressed concerns about the impact on the ethos and culture of their school together with the impact on the current pupils but were reassured that this has already been taken into consideration by the LA in the proposed phased intake basis of the implementation of the expansion. In addition, although the parents had concerns about the expansion they understood the need for additional places within the community. They want children to be able to attend their local school firstly to avoid young children having to travel and also be separated from their friends within the community and secondly from an environmental point of view to reduce car usage. They could also see the potential benefits of more suitable hall space and additional facilities and suggested that this would provide an opportunity to carry out a review of the outside space and its usage at the school, particularly at the Junior school.

There was the opportunity to provide a response to the consultation by letter, email or by returning the response form attached to the consultation document by 3 April 2014. Copies of the letter commencing consultation and the response form were also published on the County Council website under the webpage "Current Consultations" on www.lincolnshire.gov.uk/schoolorganisation

All written responses received during consultation have been provided to the Executive Councillor for consideration. To briefly summarise, however, there were 14 valid responses in total with 7 in favour and 7 against the proposal. The majority of the responses were received from parents with 5 in favour and 7 against. The main concerns of those against the proposal were loss of outdoor space and potential increases in class size. If the proposal goes ahead, the design and future planning of the buildings and sites at both schools will be undertaken with the aim of ensuring minimal impact and making best use of the outdoor space. The

expansion proposal is to increase the PAN at both schools from 60 to 90 both of which are based on class sizes of a maximum of 30 and therefore class sizes should not be affected and will ensure that all class sizes will remain within the regulatory 30 limit for Key Stage 1. Accommodation such as hall space, group rooms and kitchen facilities will all be considered within the scope of the project, not just the number of classrooms.

Following the completion of the consultation period all feedback was considered with a full report (which is referred to in the Background Papers section below and will also be re-considered along with this report) by the Executive Councillor and a decision was taken on 30 April to proceed to Statutory Notice. A statutory 4 week Representation Period was entered into on 29 May 2014 commencing with the publication of the Statutory Notice (Appendix B) in the local press, on the Lincolnshire County Council's website and at the school gates. The Complete Proposal, available in paper and electronic format (Appendix C) to which the Statutory Notice refers, was sent to interested parties as detailed in the statutory guidance and was also published on the website under the webpage 'Current Consultations' at www.lincolnshire.gov.uk/schoolorganisation. The Representation Period provides a further opportunity for people and organisations to express their views and ensure that they are taken into account when the final decision is taken. No responses were received during the Representation Period.

Under current legislation the LA is the decision maker and is co-ordinating the statutory process before making a final decision in August. The LA, as decision maker, must be able to show that all relevant issues raised are taken into consideration in the decision making process. Points raised can be considered unpersuasive but must not be ignored altogether.

The last stage of the statutory process would be the implementation of the proposal with the expansion of the capacity for primary age provision from 180 to 270 places at St Faith's CE Infant School with effect from 1 September 2015 and from 240 to 360 at St Faith and St Martin CE Junior School with effect from 1 September 2018.

a) Has Local Member Been Consulted?

Yes, the local member has been made aware of the proposal to expand Lincoln St Faith's CE Infant and St Faith and St Martin CE Junior Schools.

b) Has Executive Councillor Been Consulted?

Yes, the Executive Councillor has been involved in the discussions regarding the proposal to expand Lincoln St Faith's CE Infant and St Faith and St Martin CE Junior Schools.

c) Scrutiny Comments

The Children and Young People Scrutiny Committee will consider this report at its meeting on 25 July 2014. Comments from this meeting will be presented to the Executive Councillor for Adult Care, Health and Children's Services on 8 August 2014.

d) Policy Proofing Actions Required

An Impact Analysis has been completed. In summary the analysis undertaken indicates that there is some potential for minor negative impact but that this is far outweighed by the benefits of the proposal. The LA would look to mitigate negative impact on the existing sites, local road network and access and address any other concerns that potentially might arise out of this expansion proposal. The stringent requirements at the planning application stage would include the active involvement of the Highways Department as well as a detailed travel plan.

6. Appendices

These are listed below and attached at the back of the report	
Appendix A1/A2	Current School Site Plans
Appendix B	Statutory Notice
Appendix C	Complete Proposal

7. Background Papers

Document title	Where the document can be viewed
Report on the proposals to expand the capacity at Lincoln St Faith's C of E Infant and St Faith and St Martin Cof E Junior Schools (decision to go to Statutory Notice)	Lincolnshire County Council Committee Records Reference I006625 30 April 2014
The DfE guide "School Organisation Maintained Schools Guidance for proposers and decision-makers" January 2014; letter to commence the operator selection process; list of interested parties; blank response form and the responses received from all interested parties.	All available on request from the Property and Technology Management Team, Corporate Property
Impact Analysis	Available on request from the Property and Technology Management Team, Corporate Property

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